

## COLLECTION DETAILS and FOLDER TITLE LIST

### Collection: Office Files of James R. Jones, 12/1963 – 1/1969 [ NAID 45822380 ]

<https://www.discoverlbj.org/exhibits/show/loh/pres/aides>

#### AIDES FILES: JAMES R. JONES

##### Scope and content note:

This collection consists of files related to James R. Jones during his service as a Presidential aide and appointments secretary to Lyndon B. Johnson. The files contain correspondence, reports, lists, calendars, and appointment schedules. The files contain materials on the planning of Presidential trips; scheduling of appointments and events for the President; and communications between the White House, Congress, and state governors.

- Date range of collection: 12/1963 – 1/1969
- 9 linear inches
- Available for research (Open)

Box No.	Folder Title	Status	WHCF Box No.
1	<b>ADVANCE MEN</b> Includes lists of advance men, duties, check lists for advance operations, trip itineraries, parade routes, thank you letters following trips, manual: Instructions for Advance Men, resumes for advance men, and correspondence for trip planning.	open	47
	<b>CONGRESSIONAL CONTACT LIST</b> List by agency, department, and White House staff of those involved in Congressional liaison contacts and a list by state noting the person responsible for each Democratic member of the House and the Senate.	open	

## COLLECTION DETAILS and FOLDER TITLE LIST

### Collection: Office Files of James R. Jones, 12/1963 – 1/1969 [NAID 45822380]

<https://www.discoverlbj.org/exhibits/show/loh/pres/aides>

1	<b>CONGRESSIONAL CONTACTS-RETURNED</b> Memoranda from Jim Jones to Barefoot Sanders concerning liaison contacts with Congressmen and Senators, 3/7/68 remarks of Representative Ed Edmondson, and a Barefoot Sanders memo to the President attaching a Jim Jones Congressional Contact Report.	open	
	<b>DEMOCRATIC NATIONAL COMMITTEE</b> - State Chairmen & National Committeemen Reports from Jim Jones to Marvin Watson concerning the political situation in various states: Alabama, Oklahoma, Colorado, Nebraska, Pennsylvania, North Dakota, and Georgia.	open	
	<b>GOVERNORS</b> Report on Greenbriar Governor's Conference, lists of contacts between the President and state governors, discussions concerning placing Johnson people at the DNC for Governors to contact, Governor Bryant's telephone contacts with governors, official meetings at the White House for governors, state and regional statistics and major appointments, and contacts with governors by state.	open	
	<b>JONES NIGHT READING LISTS</b> Lists of material Jones prepared for President Johnson to read after hours. The lists sometimes include spaces for President Johnson to make decisions concerning appointments, correspondence, and invitations.	open	
	<b>TRIP FOLDER</b> Includes comparisons of political participation by President Johnson and Eisenhower, costs for Presidential aircraft, research on President Eisenhower's participation in Richard	open	

## COLLECTION DETAILS and FOLDER TITLE LIST

### Collection: Office Files of James R. Jones, 12/1963 – 1/1969 [NAID 45822380]

<https://www.discoverlbj.org/exhibits/show/loh/pres/aides>

1	Nixon's 1960 campaign, Presidential speech activity during the campaign, and plans for October 30 trip to Philadelphia.		
2	<b>DAILY PRESIDENTIAL SCHEDULES</b> January 15, 1968 - June 28, 1968 List of President Johnson's appointments.		47
	<b>DAILY PRESIDENTIAL SCHEDULES</b> July 1, 1968 - January 15, 1969 List of President Johnson's appointments.		
	<b>PRESIDENT'S PENDING SCHEDULE</b> Invitations, memoranda, and correspondence pertaining to possible activities of the President. Contains Proposed schedules, plans for activities, and requests for the President's time.		
	<b>WEEKLY PRESIDENTIAL SCHEDULE</b> January 1968 Contains proposed weekly schedules for President Johnson from January 1968 through September 23, 1968.		
	<b>WEEKLY PRESIDENTIAL WORK SHEETS</b> Worksheets by the week for time intervals of 15 minutes, December 1967 through January 1969.		